

# Michael Villalobos

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## EDUCATION

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**DePaul University** | Bachelor of Fine Arts in Film/ Television  
Concentration in Directing, Minor in Screenwriting, Magna Cum Laude  
Former Treasurer for DePaul Cinema Collaborative Club

JUNE 2021

## EXPERIENCE

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**Assistant Director** JUNE 2021 - Present

Freelance | Chicago, IL

- First, Second, and Second AD experience in commercials & features
- Work closely with producer to meet production needs & stay on schedule
- Manage teams of production assistants and delegate tasks as needed
- Build the schedule for the shooting day and manage on set operations
- Complete and verify talent/ background actors related paperwork
- Highlight: \$2 Million+ projects: “Mouse” (2nd AD) / “Diary” (2nd 2nd AD)
- Highlight: Sundance & AMC distributed feature film “Ghostlight” (2nd AD)

**Production Assistant** AUG 2019 - Present

Freelance | Chicago, IL

- Involvement in television, commercial, and feature film productions
- Manage 200+ person groups of background actors for TV shows
- Familiar in specific PA roles like 1st Team, Background, Walkies, & Key PA
- Oversee the movement and on set operation for high profile cast members
- Coordinate production related tasks with Assistant Directors and Producers

**Videographer** SEP 2017 - Present

Freelance | Greater Chicago Area

- Drone operator with Part 107 small UAS license from FAA
- Wedding Videographer with over 50 weddings shot since 2017
- Works with wedding film companies: Leap, Bella-Hill, and Hello Darling
- Video team member for the National Speech and Debate Tournament
- Strong understanding of camera, audio, lighting, and drone operation

**Facilities/ Office Assistant** AUG 2018 - JUNE 2021

DePaul University | Part-Time | Chicago, IL

- Team member in DePaul University’s Housing Department
- Responsible for inspecting/ maintenance of facilities in DePaul resident halls
- Office focus on paperwork management and customer service for residents
- Trained on emergency response for fires, evacuation, & overall safety
- Earned senior team lead position in final year from AUG 2020 - JUNE 2021

## SKILLS

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Adaptive | Time Management | Digital Communications | Customer Service | Production Coordination  
Problem Solving | Team Leading | Risk Management | Organization | Innovative | Microsoft Office |  
Adobe Creative Suite | Scheduling | Talent Paperwork | Delegation | Camera Operation | Drone Operation

# MICHAEL VILLALOBOS

ASSISTANT DIRECTOR / PRODUCTION ASSISTANT / FILMMAKER

villaloboswork@gmail.com

(262) 664-5141

Chicago, IL

## FREELANCE WORK EXPERIENCE

### **ASSISTANT DIRECTOR**

“Diary”	Feature Film	Diary Movie, LLC	2 <sup>nd</sup> 2 <sup>nd</sup> AD	Chicago, IL	OCT - NOV 2025
“Monolingo”	Short Film	Zaxie, LLC	2 <sup>nd</sup> AD	Chicago, IL	SEPTEMBER 2025
“Structure”	Short Film	A Secret Moon Base	2 <sup>nd</sup> AD	Chicago, IL	AUGUST 2025
Wiener’s Circle Show	T.V. Pilot	The Second City	2 <sup>nd</sup> AD	Chicago, IL	AUGUST 2025
Smithfield x Mike’s Hot	Commercial	Gravity Wells Studios	1 <sup>st</sup> AD	Chicago, IL	JUNE 2025
“Mouse”	Feature Film	Go Cats Go, LLC	2 <sup>nd</sup> AD	Little Rock, AR	SEP - OCT 2024
Shutterfly	Commercial	VeryTaste	2 <sup>nd</sup> AD	Chicago, IL	MAY 2024
Atlantic Union Bank	Commercial	Panda Blair	2 <sup>nd</sup> AD	Chicago, IL	MAY 2024
“Jumps”	Short Film	Full Spectrum Features	2 <sup>nd</sup> 2 <sup>nd</sup> AD	Chicago, IL	MARCH 2024
Travel Illinois	Commercial	Picture North	2 <sup>nd</sup> 2 <sup>nd</sup> AD	Chicago, IL	MARCH 2024
Stihl x Ace	Commercial	Picture North	2 <sup>nd</sup> AD	Chicago, IL	FEBRUARY 2024
“Ghostlight”	Feature Film	Ghostlight, LLC	2 <sup>nd</sup> AD	Waukegan, IL	SEP - OCT 2023
Amazon Fresh	Commercial	Two Gents Digital	1 <sup>st</sup> AD	Chicago, IL	SEPTEMBER 2023
“Holiday Holdup”	Feature Film	SKIB Productions	2 <sup>nd</sup> 2 <sup>nd</sup> AD	Champaign, IL	APRIL – MAY 2023
United Airlines	Commercial	Thirty-One Mile Prod.	Addl. 2 <sup>nd</sup> 2 <sup>nd</sup> AD	Chicago, IL	JANUARY 2023
“Resignation” Pilot	T.V. Pilot	Snow Productions	2 <sup>nd</sup> 2 <sup>nd</sup> AD	Chicago, IL	DECEMBER 2022
“Single Car Crashes”	Feature Film	Single Car Crashes, LLC	2 <sup>nd</sup> 2 <sup>nd</sup> AD	Chicago, IL	SEP – OCT 2022
“Another Happy Day”	Feature Film	Another Happy Day LLC	2 <sup>nd</sup> 2 <sup>nd</sup> AD	Chicago, IL	AUG – SEP 2022
Brainways TMS	Commercial	Talus Films	1 <sup>st</sup> AD	Chicago, IL	AUGUST 2022
“Eli’s Places”	T.V. Special	NFL Films	2 <sup>nd</sup> 2 <sup>nd</sup> AD	South Bend, IN	APRIL 2022
Heinz “Sauce Queens”	Commercial	The Second City	1 <sup>st</sup> AD	Chicago, IL	FEBRUARY 2022
“Invitation to a Murder”	Feature Film	ARI Productions	2 <sup>nd</sup> 2 <sup>nd</sup> AD	Chicago, IL	NOV – DEC 2021
“Peter 5:8”	Feature Film	Forever Safe Productions	2 <sup>nd</sup> 2 <sup>nd</sup> AD	Dunsmuir, CA	AUG – SEP 2021
“Christmas with Felicity”	Feature P.U.	Very Merry Entertainment	Addl. 2 <sup>nd</sup> AD	Chicago, IL	JUNE 2021

### **PRODUCTION ASSISTANT**

Saucony	Commercial	Seamless Productions	Chicago, IL	SEPTEMBER 2025
“Bloodline” Alex Warren	Music Video	Echobend Productions	Chicago, IL	JUNE 2025
“Dog Years”	Feature Film	Blue Warbler, LLC	Lockport, IL	APRIL 2025
“The Bear” Season 4	T.V. Show	Minim Productions	Chicago, IL	FEB 2025 - MAR 2025
“The Lottery”	Feature Film	Bad Little Things Productions	Chicago, IL	JAN 2025 - FEB 2025
“My Next Guest” 504	T.V. Show	JAX Media	Chicago, IL	DECEMBER 2024
Under Armour	Commercial	VeryTaste	Chicago, IL	NOVEMBER 2024
MLB	Commercial	Academy Films	Chicago, IL	JUNE 2024
Brooks	Commercial	Camp4 Creative	Chicago, IL	MAY 2024
“The Bear” Promo	Commercial	LW Films	Chicago, IL	FEBRUARY 2024
“My Next Guest” 501	T.V. Show	JAX Media	Chicago, IL	DECEMBER 2023
Travel Illinois	Commercial	Picture North	Chicago, IL	NOVEMBER 2023
ComEd	Commercial	Spears and Arrow	Chicago, IL	SEPTEMBER 2023
“Sorority House Reno”	Reality TV Show	Butternut Productions	Champagne, IL	AUGUST 2023
“Saturdays”	T.V. Show	GWAVE Productions	Chicago, IL	MAY 2022 - JUNE 2022
“Perpetrator”	Feature Film	Perpetrator Inc. Films	Chicago, IL	MAR 2022 – APR 2022
“61st Street” Season 2	T.V. Show	AMC Studios	Chicago, IL	JULY 2021 – NOV 2021
“The Crusades”	Feature Film	Bad Little Things Productions	Chicago, IL	JUNE 2021
“SouthSide” Season 2	T.V. Show	JAX Media	Chicago, IL	MAY 2021 – JUNE 2021
“61st Street” Season 1	T.V. Show	AMC Studios	Chicago, IL	MAR 2021 – JULY 2021
“Rounding”	Feature Film	Redacted Entertainment	Chicago, IL	JAN 2021 – MAR 2021
“Chicago PD” Season 7/8	T.V. Show	NBC Universal Studios	Chicago, IL	AUG 2019 – NOV 2020